

Power2XYZ Board of Directors Minutes - Meeting, January 9, 2019

Meeting Commenced at 5:30 p.m. on January 9, 2019

Attendees:

- Nick Dorn, Board Chair
- Marco Listrom, Vice Chair
- Kyrrah Estes (call in), Secretary
- Marcus Flores, Executive Director

- I. Meeting held at Plexpod Crossroads - quorum of board members in attendance
- II. Minutes for October 15, 2018 unanimously approved and signed by the Board Chair and Secretary. To be scanned and registered online by ED.
- III. Executive Director Report
 - A. Annual Report Review
 1. Reiterate Mission - provide solar power units to those preparing for or in the wake of natural disaster.
 2. 14 Boxes on ground in PR (3 individual, 8 community, 3 government)
 - a) Box usage data module scheduled for summer 2019
 3. Financial Activity Review
 - a) Marcus to polish Financial Activities sheet and add Balance Sheet with help from Marco
 4. Operational Overview
 - a) Monthly required budget, \$100/month with an extra \$100 due in Jan for Registered Agent Fee - Harbor Compliance
 5. Donors
 - a) 21 donors, totaling \$20,661
 - b) Documentation of Status (in lieu of 501c3 receipt)
- IV. Finance Report
 - A. Reported Loss carried forward to 2019: \$0.18
 - B. Cash on hand: \$500
 - C. Further details in Annual Report
- V. Next Steps: Board Actions
 - A. Chair led review of bylaws pertaining to Board of Directors.
 - B. Chair made available digital assets. These files are available on the Power2XYZ Google Drive.
 - C. Chair provided documented guidance in terms of new Board Member acquisition and duties.

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- D. Board Chair, Mr. Nicholas Dorn, announced and supported with a letter the end of his term on the Board for Power2XYZ. Nick will remain available in an advisory capacity as needed.
 - E. ED provided letter from Board Treasurer, Julie O’Gara, announcing the end of her term on the Board for Power2XYZ. Julie would like to serve in a volunteer capacity in the future.
 - F. Marco Listrom unanimously voted to preside as Chair for 2019 term.
 - G. Board unanimously voted to temporarily combine Secretary and Treasurer positions until a new Board Member is found to fill the position.
 - H. Board and ED recognize the Vice Chair vacancy and will fill that vacancy at the next Board Meeting.
 - I. Next Steps for 2019 will be to prepare for conversations with Presbyterian Disaster Assistance (PDA) for possible partnership with Power2XYZ in terms of Sunshine Box distribution as well as 501c3 sponsorship.
 - 1. PDA connection already present through Nick Dorn and Marco Listrom
- VI. Next Meeting to be decided after ED has new board member ready for vote. Tentatively scheduled for Q1 - 2019.

The minutes from January 9, 2019 were amended as needed and approved by the board members on March 27, 2019.

Board Secretary Printed Name

Board Chair Printed Name

Board Secretary Signature

Board Chair Signature